

**VOLUNTEER JOB DESCRIPTION**  
**Intergenerational Visionary Group**  
**Adults working with Glen Este High School Students**

**Position Title:**        **Mentor and/or Friend for High School Student**

**Purpose:**

- ▷ **Work with High School Student as a Mentor and/or Friend.**

**Responsibilities:**

- ▷ **Be available to student for discussion of social and limited educational needs during school time.**
- ▷ **Be able to reflect on your own negative and/or positive experiences and how those experiences have made you a better person today.**
- ▷ **Be able to help student to learn goal setting.**
- ▷ **Be able to help them learn how to research their goals.**
- ▷ **Be able to help them create a timetable for their goals.**

**Training:**

- ▷ **Meet with Group Leaders and Principal to obtain school information and review hopeful outcomes.**
- ▷ **State Law requires that all individuals who work with youth need to be fingerprinted.**
- ▷ **Discussion with school officials of what areas are considered problem areas and if there is concern, to whom and where the information is reported.**

**Reports:**

- ▷ **Monthly meeting either by phone or in person with Group Leader(s) to discuss problems and/or progress of the student. This also is the time for sharing ideas to better the program.**
- ▷ **Volunteer can call Group Leader or Principal whenever their may be a need that cannot wait until monthly meeting.**

**Time Commitment:**

- ▷ **One hour a day for five days (Monday – Friday) (School Schedule). Volunteer can choose days they can be available and how much time they can donate to the program. Example: Every Monday for one hour or more time if preferred. Meeting will be at Glen Este High School.**

**Qualifications:**

- ▷ **Good Listener and enjoy High School age youth**
- ▷ **Patient and Understanding**
- ▷ **Dependable**
- ▷ **Motivated**
- ▷ **Provide own transportation to and from Glen Este High School**

**Benefits:**

- ▷ **Satisfactions of helping a student increase their self-esteem and do better in school and life. As well as helping the youth, you will also contribute to the betterment of the community.**

---

**Signature**

---

**Date**